

Note: Fill out a separate form for each school from which you have received a degree. If any courses were taken outside your primary institution (e.g. transfer courses, exchange/study-abroad programs, etc.), please mark them with an asterisk () and list the names of the other institution(s) in the appropriate space below. Please be sure to save and upload each form before continuing to the next degree-granting institution. Copy and add "Term Templates" as necessary.*

Personal Information

Name:

Date of Birth (mm/dd/yyyy):

Degree Granting Institution Information

Name of Institution:

Dates Attended (mm/dd/yyyy) - (mm/dd/yyyy):

Degree(s) Completed:

Date Degree(s) Conferred (mm/dd/yyyy):

Major(s):

Minor(s):

Language of Instruction:

Name and Title of Registrar Contact:

Telephone Number:

Fax:

Email:

GPA Information

Cumulative GPA or Overall Average Score : Rank in Class:
(e.g., top 20%, 89/498, or Rank Group)

What is the marking or grading scale (i.e., A-F, 0-100) used at your academic institution?

What is the lowest grade allowed in a course in order to still receive course credit?

Transfer/Exchange/Abroad Institution

Name of Institution:

Language of Instruction:

What grading conventions were used (i.e., A-F, 0-100)?

Name and Title of Registrar Contact:

Contact Telephone/ Fax / Email:
(e.g., 603-646-1111 / FAX 603-646-1111 / registrar@university.edu)

Transfer/Exchange/Abroad Institution

Name of Institution:

Language of Instruction:

What grading conventions were used (i.e., A-F, 0-100)?

Name and Title of Registrar Contact:

Contact Telephone/ Fax / Email:
(e.g., 603-646-1111 / FAX 603-646-1111 / registrar@university.edu)

Course Information

Sample Term with Grading Conventions
 Please be sure to add classes that you have withdrawn from, dropped, or failed (even if repeated).
 You may delete or write over the sample information to begin your self-reported transcript here.

	Term Dates	Course Title	Course Number	Grade	Credit Hours
1	09/2005 - 12/2005	History of Art and Architecture	ART105	B+	3
2		Multivariable Calculus	MATH220	A-	3
3		Macroeconomics	ECON105	77	3
4		Spanish Language	SPAN200	85	3
5		Introduction to Philosophy	PHIL105	Pass	3
6		Health Policy	HEAL202	Withdrawn	0
7		Advanced Creative Writing	ENGL115	Failed	0
8		Organic Chemistry	CHEM110	Dropped	0
Total Credit Hours (If Applicable):					15
Term GPA (If Available):				3.04	

	Term Dates	Course Title	Course Number	Grade	Credit Hours
1					
2					
3					
4					
5					
6					
7					
8					

Total Credit Hours (If Applicable):
 Term GPA (If Available):

	Term Dates	Course Title	Course Number	Grade	Credit Hours
1					
2					
3					
4					
5					
6					
7					
8					

Total Credit Hours (If Applicable):
Term GPA (If Available):

	Term Dates	Course Title	Course Number	Grade	Credit Hours
1					
2					
3					
4					
5					
6					
7					
8					

Total Credit Hours (If Applicable):
Term GPA (If Available):

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5					
6					
7					
8					

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Term GPA (If Available):

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Total Credit Hours (If Applicable):
Term GPA (If Available):

	Term Dates	Course Title	Course Number	Grade	Credit Hours
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Total Credit Hours (If Applicable):
Term GPA (If Available):

	Term Dates	Course Title	Course Number	Grade	Credit Hours
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5					
6					
7					
8					

Total Credit Hours (If Applicable):
Term GPA (If Available):